

District/LEA: 058-112 BROOKFIELD R-III Year: 2022-2023

Funding Application: Plan - School Level - 4020 BROOKFIELD ELEM. Version: Initial Status: Approved

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

[School Level Plan Home](#) [Print](#) [Cancel Print Mode](#)

School, Parent And Family Engagement Policy [Hide](#)

4020 BROOKFIELD ELEM.

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- Schoolwide
 Targeted

- This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

The district provides all parents within the building receiving Title I services an opportunity at the beginning of the school year to review the parent and family engagement policy, and to provide feedback/suggestions regarding the possible modifications to the policy, if warranted. Parents are invited to provide this input during the annual general meeting typically held in August, coordinating the meeting with Back-to-School night whenever possible in an effort to increase participation levels. In addition, parents are encouraged to provide feedback at the time the policy is distributed. Parents are also surveyed annually regarding parent involvement opportunities. The parent and family engagement policy is available on the district website as well as the parent/student handbook, along with information on how to provide input or seek clarification on policy content.

- Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- The agenda reflects that the purpose of the meeting is
- To inform parents of their school's participation in the Title I.A program
 - To explain the requirements of Title I.A

- To explain the right of parents to be involved.

Section 1116 (c)(1)

- The school offers a flexible number of meetings. *Section 1116 (c)(2)*

- Using Title I.A funds, to promote parental involvement the school provides (check all that apply)

Transportation

Child care

Home visits

- Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

Within the building providing Title I services, all parents are provided the opportunity to respond to a survey regarding components included in the building level program. As part of that survey, parents are given an opportunity to be included in a follow-up program planning meeting. During that subsequent meeting, results of the survey are reviewed to ensure input of all parents are considered. Parents participating in the planning meeting collaborate with district staff to determine program strengths, weaknesses, priorities, and areas of possible improvement.

- In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Input received from parents throughout the year regarding the parent and family engagement policy is reviewed as part of the Title I program planning process, and is included on the agenda for that planning meeting. As with overall program review, participants in the planning meeting provide input regarding possible modifications to the existing policy, if warranted, based on parent survey results and comments submitted by parents via other avenues.

The school provides parents of participating children:

- Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

Written communication regarding the Title I program is disseminated in the following manner: inclusion in the student handbook distributed on the first day of school, made available during registration in August and at Back-to-School night, and posted on the district website. Printed information regarding the Title I program is accessible throughout the year in a communication center located in the vestibule of the building's entrance, and is shared with parents during annual parent/child activity nights, scheduled each semester.

- A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

Information regarding the curriculum and academic assessments utilized within the building is shared with parents during Back-to-School night activities, as well as during 1st quarter Parent/Teacher conferences. An explanation of MAP achievement levels, at relevant grade levels, is provided at the time individual student results are distributed to all parents. An explanation of skills measured by universal screenings and progress monitoring tools (AIMSweb, dyslexia screening tools, and iReady) utilized within the elementary building accompany reports that share results with parents. Additional information regarding curriculum and assessments will be available on the district website.

- Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

- Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

- The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

- Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

Parents are asked to support learning in the following manner: provide a quiet time and place for homework, encourage their child to read a minimum of 10 - 20 minutes daily, practice academic skills as needed, participate in parent-teacher conferences and attend school functions with their child, ensure regular attendance as well as timely arrival at school, commit to communicating each day regarding their experiences at school, read communications from school (planners, newsletters, electronic communications) to stay informed, and provide adequate sleep/proper nutrition/regular exercise.

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

Teachers support learning for all students in the following manner: provide high-quality instruction in a safe/caring/positive learning environment, participate in professional development opportunities that improve learning and teaching, communicate student progress through multiple modalities (planners, notes, phone calls, emails, conferences, etc.), provide opportunities for parents to participate in their child's learning, and provide parents with updated information about instruction and grade-level activities by maintaining a classroom webpage and/or other forms of communication such as newsletters.

- Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
- Issuing frequent reports to parents on their children's progress
- Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
- Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand

Section 1116 (d)(2)(A) (B),(C),(D)

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- Provides assistance to parents, as appropriate, in understanding
- o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and
 - o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

A variety of methods are utilized to provide written communication to all parents to assist in understanding the Missouri Learning Standards, assessments administered in the building, how progress is monitored, and strategies to improve achievement of students in a variety of methods: newsletters and other communications sent home at the building or classroom level, inclusion of similar content on building/district/classroom webpages, and written resources available in the building Parent Resource/Communication Center.

- Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Parents will be provided access to online resources that compliment/support the curriculum utilized within the building. Additional information and/or materials will be sent home to parents to assist parents in supporting instruction provided at school. Based on input gathered through parent surveys, training opportunities may be offered to parents after school hours focusing on requested areas of interest.

- Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

Training regarding effective ways to reach out to, communicate with, and work with parents will be incorporated into building level/department meetings throughout the year. In addition, printed articles/resources and electronic postings that focus on both the value of parent contributions and effective parent programs being implemented in other districts will be shared through a common Google folder with all staff. Administration and Title I personnel will facilitate compiling and disseminating this information.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

A Parent Resource/Communication Center will be accessible to all parents and will contain information regarding a variety of programs available within the district (preschool, Title I, special education, health/wellness programs, etc.). As the elementary and middle school share a common entrance, the Parent Resource/Communication Center will contain information relevant to both buildings. Representation/input from each implemented program will be considered when developing parent involvement activities into the master calendar of events to ensure the inclusion of all students.

- Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*

- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- Provides opportunities for the informed participation of parents and family members, including:
 - Parent and family members who have limited English proficiency.
 - Parent and family members with disabilities.
 - Parent and family members of migratory children.
- Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*